

POSITION DESCRIPTION

campus and through the flexible modes of delivery, conduct and lead research in relevant areas and contribute to the University’s research directions. The incumbent should have a demonstrated international academic excellence, and outstanding contribution to teaching, research, and scholarship. Typically, he is a leader in the area, he has initiated research and case studies in EE, and has published findings in high ranked international journals and textbooks.

POSITION DIMENSIONS

Give details of staff and total level of costs within the organization under the position’s overall control.

Staff Responsible for:

Directly: Not Applicable (N/A) Indirectly: N/A Total Level of Costs: None

Limits of Authority:

Financial: None Non-Financial: N/A

Key Relationships /Internal and External Contacts:

Lists the key inter-relationships that is necessary for effective performance in the job. Also describe the nature of contact most typically expected with those key working relationships.

<p>Internal</p> <ul style="list-style-type: none"> • Head of School (HoS) • Academic and support staff • Other academic staff in related disciplines 	<p>Purpose of contact</p> <ul style="list-style-type: none"> • Teaching EE courses • Engage in research in a multidisciplinary environment. • Liaison, Consultations and Collaborations
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<p>External</p> <ul style="list-style-type: none"> • Governmental institutions in USP’s member countries and beyond • NGO’s in USP’s member countries and beyond • Members of programme Advisory Committee • Industry Stakeholders • ENZ • National and international research institutions • IEEE 	<p>Purpose of contact</p> <ul style="list-style-type: none"> • Liaising with relevant contacts for carrying out research and management in the Pacific islands. • Attracting substantive external funding for research and applied projects. • Forming stronger industry partnership for students’ academic growth
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KEY RESULT AREAS / KEY ACHIEVEMENT AREAS

Aim: KRAs to have a logical heading. KRAs: 4 – 6.in total Key tasks: 4-5 tasks per KRA. Performance Measures: Identify the performance standards for someone doing the job at the 100% level. Use both quantitative and qualitative measures, Measures the KRA as a whole, not every task. Maximum 3 measures for each KRA Include KRA for Corporate Responsibilities which is generic to all positions.

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(Keep measures general at this stage, as the precise performance standards can be spelled out as part of the performance management process)

Key Result Areas <i>Jobholder is responsible for</i>	Performance Measures <i>Jobholder is successful when</i>
1. Teaching and Learning <ul style="list-style-type: none"> • Teaching postgraduate and undergraduate courses for EE • Preparation and delivery of lectures • Attracting and supervising postgraduate students • Coordinating teaching within the discipline • Revising and developing courses and programs (when required) • Monitor and evaluate teaching standards and student satisfaction. • Academic advising and consultation with students • Prepare the new courses in EE on need basis. • Prepare course descriptors with the consultations of Board of Studies (BoS) for STAMP. 	<ul style="list-style-type: none"> • Number of courses taught according to workload model. • Course materials are of excellent quality. • Increase in postgraduate students. • School curricula regularly reviewed. • High reported student satisfaction • Peer evaluation
2. Research <ul style="list-style-type: none"> • Playing a significant role in externally/internally funded project development and project implementation • Conduct of individual and/or collaborative research; and developing a reputable publication record • Engaging and networking with external researchers, agencies, and the wider community • Supervise Masters and PhD students. • Applying for external research funding for the benefit of the EE staffs and students. 	<ul style="list-style-type: none"> • Research and other proposals are submitted. • Research funds are secured. • Research papers are published in ISI listed journals. • Technical Reports are submitted to agencies and other stakeholders. • network including external researchers, agencies, and the wider community is well established. • Number of students supervised
3. Leadership for the School <ul style="list-style-type: none"> • Leadership of EE Discipline • Record keeping of student's exam marks, courses offered, printing of exam papers, setting up the exam, • Attendance at Discipline/School meetings and a major role in planning or committee work. • Work with supporting tutor assigned to the course. • Other duties assigned by the HOS- 	<ul style="list-style-type: none"> • School Review

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<p>STEMP.</p> <ul style="list-style-type: none"> • Cement the members of the discipline into a cohesive team with a joint sense of purpose and a specific identity. • Contributing to School and other committees • Attendance at Programme Advisory Committee meetings • Participate in community events and collaborations. 	
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TERMS & CONDITIONS

The position is available for a term of 5 years and may be renewed by mutual agreement.

Salary Range: FJ \$ 177,533.81 to FJ \$191,928.72 per annum.

The University may offer an attractive market loading to exceptional candidates.

POSITION SPECIFICATION

Qualifications (or equivalent level of learning)

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • A PhD degree in Electrical/Electronic Engineering Or cognate discipline, and be a leading, international authority in this area; • extensive teaching experience; • made a sustained and excellent contribution at international level to academic research and leadership within the relevant discipline; • demonstrated sustained distinction in your interdisciplinary contributions; • championed academic standards and freedom; • demonstrated excellent communication skills, and the ability to network effectively and interact with a diverse range of students and staff; • demonstrated sustained leadership in tertiary teaching, including research-informed teaching, curriculum development and the enhancement of teaching quality, and demonstrated commitment to promoting and advancing the principles of equity, inclusion, and diversity; • an outstanding track record in research, with outcomes of high quality and impact (including peer-reviewed publications, e.g., journal articles, book chapters, monographs), evidence of attracting external funding and/or of principal investigation in international 	<ul style="list-style-type: none"> • Formal tertiary teaching qualifications

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research projects, and proven experience in successfully recruiting and supervising research students to completion.	
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Knowledge / Experience

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • He must demonstrate sustained leadership in tertiary teaching, including research-informed teaching, curriculum development and the enhancement of teaching quality, and demonstrated commitment to promoting and advancing the principles of equity, inclusion, and diversity. • He must have an outstanding track record in research, with outcomes of high quality and impact (including peer-reviewed publications, e.g., journal articles, book chapters, monographs), evidence of attracting external funding and/or of principal investigation in international research projects, and proven experience in successfully recruiting and supervising research students to completion. 	<ul style="list-style-type: none"> • experience in distance and flexible education and • evidence of excellence and leadership in teaching • working in a multi-cultural environment

APPROVAL

Supervisor name: Head of School.

School of Information, Technology, Engineering, Mathematics and Physics – STEMP