

## Position Description

### Te Aho o Te Kura Pounamu

<b>Position:</b>	<b>Kaihautu Matauranga</b>
<b>Team:</b>	<b>Curriculum</b>
<b>Wahanga:</b>	<b>Learner Services</b>
<b>Location:</b>	<b>Wellington</b>
<b>Reporting to:</b>	<b>DCE Ako</b>
<b>Salary range:</b>	<b>Hay Level 17</b>

## Purpose Statement

*Kaihautu Matauranga has been chosen as the title for this position because the wording reflects the Kaihautu Matauranga's role in guiding knowledge.*

Te Kura is moving towards a model of Education 3.0 teaching and learning, where a transfer of ownership from teachers to learners, authentic and personalised learning, collaboration and project-based learning techniques are common practice.

As a distance education provider, teaching 'one student at a time' is how Te Kura accommodates the different needs of its large and diverse student body. Online learning and improving education outcomes for Māori and Pasifika are a key focus over the next three to five years.

The Kaihautu Matauranga is responsible for instructional design and developing online cross curricula teaching and learning resources to fit diverse and personalised needs of learners. Design is based on sound teaching and learning theory, and interpretation of the NZ Curriculum that equips learners for the challenges of the 21<sup>st</sup> Century.

A specialist in one or more curriculum areas, the Kaihautu Matauranga position is also responsible for leading, influencing and supporting change in kaiako (teacher) thinking and practice across Te Kura, including but not limited to:

- Researching and designing new cross curricula resources that are flexible, adaptive and enable 'deep personalisation' for learners, fitting the curriculum around the learner and addressing the needs of 'diverse' learners
- Developing and promoting curriculum knowledge and resources that equip all students to be able to use knowledge in inventive ways, to problem solve and find solutions to challenges. This includes cross curricular learning, 'Big Picture' style authentic learning, and Education 3.0 approaches; Māori achieving success as Māori and Pasifika achieving success as Pasifika
- Promoting effective distance learning strategies using best instructional design and online learning approaches
- Leading development of the principles of Ako (reciprocal learning) at Te Kura. In particular organisational understanding of student voice, student agency and metacognition across Te Kura

- Collaborating with others who can provide specific kinds of expertise, knowledge or access to student learning opportunities both within Te Kura and in community contexts and inform resource design and teaching and learning practice
- Demonstrating awareness of Vocational Pathways, and providing advice and guidance to senior teachers and curriculum developers working to support student pathways and incorporating access to pathways to support secondary-tertiary opportunities
- Researching new approaches to assessment particularly in relation to the current movement known as 'new metrics'
- Leading professional learning groups across Te Kura to share and promote expertise and knowledge
- Providing expertise in the assessment of learning; diagnostic formative and summative approaches as relevant and required, to support student progress, teacher organisational accountability, and moderation.

This is not a teaching position and carries no management responsibilities.

The position holder will carry out the position duties in a manner that supports and reinforces the vision and values of Te Kura and that complies with all Te Kura policies and procedures.

#### Key Accountabilities

Key Accountabilities	Major tasks/activities
Research and instructional design	<ul style="list-style-type: none"> <li>• Incorporate current learning theory and developments in neuroscience, metacognition and their impact on learning into the instructional design process for new resources based on the NZ Curriculum</li> <li>• Keep abreast of latest teaching and learning research and actively provide opportunities to facilitate discussion and understanding among teaching staff at Te Kura</li> <li>• Encourage and support kaiako to grow their capability in online teaching methods</li> <li>• Actively progress a cross curricula approach to curriculum resource design and development to adapt resources to learner need and diversity</li> <li>• Project manage resource development</li> </ul>
Knowledge and learning theory	<ul style="list-style-type: none"> <li>• Actively facilitate an understanding and change in thinking/pedagogy that adopts a more complex view of knowledge, one that incorporates knowing, doing and being</li> <li>• Promote new curriculum practice and delivery that facilitates knowledge being used to problem solve and find solutions to challenges</li> <li>• Advise SLT and Learner Services staff on areas of expertise, as required</li> <li>• Actively integrate and promote the concepts and development of Education 3.0, online learning, personalised learning, authentic learning, 'Big</li> </ul>

	Picture' principles, Vocational Pathways, support Māori learners as Māori, and Pasifika learners as Pasifika in accordance with Te Kura strategic goals.
Learner agency and voice	<ul style="list-style-type: none"> <li>• Lead the development of the principles of Ako at Te Kura with a core focus on understanding and accessing student voice and student agency</li> <li>• Develop ways to ensure the concepts of student voice and agency are incorporated in all programme and resource design, with specific focus on Māori and Pasifika student voice and agency</li> </ul>
Leadership	<ul style="list-style-type: none"> <li>• Lead change and new teaching and learning practice across curricula areas, by influencing without authority</li> <li>• Actively promote Te Kura's pedagogy</li> <li>• Lead professional , cross curricula learning groups at Te Kura to provide in depth curriculum knowledge in areas of expertise</li> <li>• Provide support to Regional Managers and Team Leaders by providing expertise as requested</li> <li>• Ensure compliance with the National Education Guidelines (NEGs) and National Administration Guidelines (NAGs) in areas of expertise and responsibility</li> <li>• Provide specialist advice to the CE and Board of Trustees as required</li> <li>• Develop relevant Te Kura wide policies as required</li> </ul>
Assessment	<ul style="list-style-type: none"> <li>• Actively research new approaches to assessment that support the measurement of student progress from personalised and authentic learning, and Education 3.0 approaches</li> <li>• Actively oversee and advise on moderation and good assessment practice and ensure Te Kura meets all current NZQA requirements</li> <li>• Report on assessment and student achievement within the areas of curriculum expertise</li> <li>• Support teaching staff with assessments by contributing expertise as required</li> </ul>
Stakeholder Management	<ul style="list-style-type: none"> <li>• Develop external networks and processes to facilitate inclusion of stakeholders (in particular with Māori, Pasifika and other priority groups), and access latest research and educational thinking</li> </ul>

## Working Relationships

### Internal working relationships

- Board
- DCE Ako
- Curriculum Team
- Regional Managers and Team Leaders
- Senior Teachers Ropu
- Senior Leadership Team
- Senior Advisor Māori Education
- Media Services
- Support staff and other Te Kura staff
- IRG
- Development Team

### External working relationships

- MoE
- NZQA
- Community groups
- Professional associations
- Other government agencies and departments
- Research organisations

## Delegations

Nil

## Major Challenges

Influencing without authority  
Change management  
Innovative practice

## Qualification, Attributes and Experience

Essential	Preferred
Proven experience in online instructional design	Experience in distance learning and education
Proven experience in influencing change and 'thought leadership' without delegated authority	Relevant tertiary qualification and ability to be a registered teacher
Passion and knowledge for learning practice and theory and the ability to translate the experience into quality outcomes	
Deep specialisation in one or more curriculum area, and knowledge and understanding of the NZ Curriculum	
Resilience and ability to problem solve, innovate	

and achieve goals	
Excellent relationship management and communication skills	
Knowledge, understanding and/or experience of Big Picture/authentic learning; 3.0/21st century learning; Ka Hikitia and other Government policies that focus on building on success for Māori as Māori (and Pasifika)	
Alignment with and passion for Education 3.0 and Te Kura's strategic goals	
Successful experience in project management	