Senior Business Advisor Group Systems and Business Support

Strategy & Accountability Directorate, Regulatory Services, PRC

As one of Government's larger regulators, Regulatory Services aims to minimise harm and maximise benefits through effective oversight of anti-money laundering and countering financing terrorism, gambling, anti-spam and censorship regulatory systems. We are a responsive risk-based regulator that uses innovation and collaboration to maximise our impact to achieve desired outcomes for New Zealand communities.

The Senior Business Advisor is a trusted adviser and action-oriented role responsible for providing business technology and strategic advice. The Senior Advisor supports Regulatory Services and the Manager of Group Systems and Business Support to collaborate with DIA's Technology Services and Solutions (TSS) group and RS's vendors to ensure it has the technological capabilities and tools it needs to best support its regulatory, strategic, and business objectives. TSS is the centralised ICT team who provide technology leadership and ICT solutions to the Department. TSS ensures that DIA's diverse and complex ICT requirements are met and that our technology environment is robust, sustainable, and fit for purpose. The TSS ICT capability teams span architecture, business analysis, project delivery, testing and operational management. The position is a key bridging role in collaborating with TSS to work alongside service delivery, strategic, and commercial stakeholders to ensure Regulatory Services has the technology services and capabilities it needs to support its activities as a regulator and as part of the DIA enterprise and wider government system. This includes ensuring Regulatory Services has a clear sense of its business needs and has a good understanding of evolving business capability technology enabled opportunities and how these might benefit Regulatory Services and its work. It should be noted Digital Safety has its own technology innovation advisory capability.

- **Reporting to**: Manager Group Systems and Business Support
- Location: Wellington
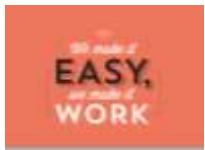- **Salary range**: IT H

What we do matters – our purpose

Our purpose is to serve and connect people, communities and government to build a safe, prosperous and respected nation.

In other words, it's all about helping to make New Zealand better for New Zealanders.

Te Tari Taiwhenua
Internal Affairs

How we do things around here – our principles

We make it easy, we make it work
- Customer centred
- Make things even better

We're stronger together
- Work as a team
- Value each other

We take pride in what we do
- Make a positive difference
- Strive for excellence

Working effectively with Māori

Te Aka Taiwhenua – our Māori Strategic Framework – enables us to work effectively with Māori. We accept our privileged role and responsibility of holding and protecting the Treaty of Waitangi / Te Tiriti o Waitangi.

What you will do to contribute	As a result we will see
Provide business technology advice and strategic insights • Support the development and implementation of Regulatory Services' strategic direction, desired outcomes, strategic objectives, compliance approach, strategy and key priorities through the provision of high quality reliable advice and support on technology-related matters, by engaging with DIA's TSS group, support the Manager Group Systems and Business Support to work with TSS to collaborate to develop plans, roadmaps, and approaches that ensure Regulatory Services has the technological capabilities and tools it needs to support its current and future activities • Work closely with TSS and other key stakeholders to ensure Regulatory Services has a coherent and realistic approach to its business systems to ensure it delivers optimal results in terms of delivery but also works seamlessly with the DIA enterprise system • Provide expert business led technical insights and leadership on technical matters, challenges, constraints and opportunities to support business and strategic objectives within Regulatory Services and to act as an important interface with the DIA's TSS group to articulate clear business needs • Identify and promote new, innovative and disruptive potential technologies, by engaging with DIA's TSS group for the RS unique systems, that could help transform Regulatory Services' service delivery and to effectively bridge TSS and Regulatory Services to ensure TSS understands Regulatory Services' needs and to support Regulatory Services to best engage with TSS to obtain optimal systems and support	• Regulatory Services has the tools it needs to do its work now and has a realistic understanding of what it could need in the future and how it can work to implement that future state • Regulatory Services is well integrated, agile, innovative and responsive to changes and developments • Regulatory Services has a clear and realistic understanding of the systems and technology it can use to deliver results • Regulatory Services fits well within the DIA enterprise and wider government network
Support the development of effective strategies, policies and frameworks which build capability • Collaborate within Regulatory Services and DIA's TSS group to ensure Regulatory Services has the systems and technology it needs to operate effectively and efficiently • Contribute to the development of organisational strategies to ensure they are supported with well-grounded, feasible technological perspectives. • Proactively contribute technological perspectives on transformative opportunities offered through new technological innovations and approaches • Support the Regulatory Services Leadership Team to	• Regulatory Services has the tools it needs to support its work • Regulatory Services technology is up-to-date, supports its work and fits well with DIA and wider-government systems • Technological initiatives are prioritised and implementation, maintenance, performance and development are constantly assessed and monitored

What you will do to contribute	As a result we will see
prioritise technological investments • Maintain an overview of technological projects within Regulatory Services and remain informed on wider departmental and public service projects and developments that may impact on Regulatory Services' systems and technology • Work with the DIA's TSS to support projects to develop Regulatory Services' technology • Collaborating with TSS to develop a rich and detailed understanding of Regulatory Services' business needs to ensure the DIA has a clear understanding of Regulatory Services' business and systems needs	
Stakeholder and Relationship Management • Build highly effective collaborative relationships with managers and staff across Regulatory Services, wider DIA and relevant external stakeholders to support achievement of Group and DIA outcomes • Build a strong relationship with TSS and ensure Regulatory Services has a strong customer focus that ensures its business and strategic needs are at the heart of planning and delivery of technical services and that TSS performs in accordance with its performance targets • Work closely with Digital Safety's Technology Innovation Principal Adviser to ensure Regulatory Services has a coherent and well-connected approach to its technology and systems • Ensure Regulatory Services is well-connected with the DIA enterprise and act as a bridge to convey Regulatory Services business needs in a way that ensures TSS and DIA can best deliver.	• Positive relationships and effective communications are maintained with key internal and external stakeholders and position DIA to achieve business outcomes
Health and safety (for self) • Work safely and take responsibility for keeping self and colleagues free from harm • Report all incidents and hazards promptly • Know what to do in the event of an emergency • Cooperate in implementing return to work plans	• A safe and healthy workplace for all people using our sites as a place of work. • Health and safety guidelines are followed

Who you will work with to get the job done		Advise	Collaborate with	Influence	Inform	Manage/ lead	Deliver to
Internal	Manager Group Systems and Business Support	✔	✔		✔		✔
	Other Regulatory Services' teams and RS Business owners	✔	✔	✔	✔		✔
	Regulatory Services Leadership team	✔	✔	✔	✔		✔
	Group Systems and Business Support team	✔	✔	✔	✔		✔
	Principal Adviser Technology and Innovation Digital Safety	✔	✔	✔	✔		
	The DIA's TSS		✔	✔	✔		
External	Minister's Office	✔	✔	✔	✔		✔
	DIA Shared Services		✔	✔	✔		
	Regulatory training institutions	✔	✔	✔	✔		
	Regulatory System Stakeholders	✔	✔	✔	✔		

Your delegations

Human Resources and financial delegations	Level Z
Direct reports	Nil

Your success profile for this role

At DIA, we have a Capability Framework to help guide our people towards the behaviours and skills needed to be successful. The core success profile for this role is Specialist.

Keys to Success:
- Problem solving
- Critical thinking
- Interpersonal savvy
- Navigating complexity
- Communicating with influence
- Technical and specialist learning

What you will bring specifically

Experience:
- Experience in strategic planning, business development or client management and working with a broad range of diverse and complicated business units.
- Proven experience in providing high quality strategic and technology-related advice to senior managers
- Demonstrated experience identifying, implementing and promoting strategic initiatives
- Experience in providing thought leadership on technology-related matters and in particular the opportunities technology can play in supporting transformative business practices
-
- Experience in managing complex projects

Knowledge:
- Excellent knowledge of government and procurement requirements, standards and

Your success profile for this role	What you will bring specifically
	practices

What you will bring specifically (continued):

- practices
- Good understanding of project management methodologies and principles
- Demonstrated understanding and knowledge of how strategic and business planning work together and how technology supports business change
- Knowledge of business re-engineering principles and processes
- A good knowledge of current and evolving ICT technologies and their practical application to support service delivery and service innovation

Skills:

- A can-do attitude that is both action-oriented and yet open to the input of others
- Strong conceptual skills and the ability to think beyond immediate issues, make the connections between issues and consider long term and broader implications
- Excellent analytical skills including the ability to use conceptual frameworks to assist analysis and assess options
- Ability to convey abstract and/or complex ideas and to apply this thinking to technology-related challenges or opportunities
- Strong analytically, particularly the ability to take a business architectural perspective on how strategy and DIA's business environment might work together and to envision scenarios, opportunities and risks
- Demonstrated skills in balancing risk management with innovative thinking
- Excellent written and oral communication skills
- Proven ability to establish, build and maintain highly effective collaborative working relationships

Other requirements:

- Tertiary qualification in a relevant field
- Ability to obtain police and credit clearance
- Ability to obtain and maintain an appropriate Security Clearance