Intelligence Analyst

Gambling and AML, Regulatory Services, PRC

The Department's Regulatory Services Group aims to minimise harm and maximise benefit to the New Zealand community through the effective regulation of a number of important regulatory regimes, including anti money laundering and countering financing terrorism, gambling, anti- spam and censorship. Regulatory Service's strategy centres on being a responsive, risk-based regulatory, with a strong focus on innovative practice and collaboration with key stakeholders to increase its impact, and the achievement of desired outcomes.

The purpose of this role is to support the Regulatory Services Group to achieve its strategic objective of being a responsive risk-based regulator and to assist the system Directorate achieve its desired outcomes.

As an Intelligence Analyst you will provide high quality strategic analysis to support the following regulatory regimes: gambling; digital safety; and anti-money laundering and countering the financing of terrorism.

- **Reporting to**: Manager Service Design
- **Location:** Wellington
- **Salary range**: Regulatory G

What we do matters – our purpose

Our purpose is to serve and connect people, communities and government to build a safe, prosperous and respected nation.

In other words, it's all about helping to make New Zealand better for New Zealanders.

How we do things around here – our principles

We make it easy, we make it work
- Customer centred
- Make things even better

We're stronger together
- Work as a team
- Value each other

We take pride in what we do
- Make a positive difference
- Strive for excellence

Working effectively with Māori

Te Aka Taiwhenua – our Māori Strategic Framework – enables us to work effectively with Māori. We accept our privileged role and responsibility of holding and protecting the Treaty of Waitangi / Te Tiriti o Waitangi.

Te Tari Taiwhenua
Internal Affairs

What you will do to contribute	As a result we will see
Regulatory Intelligence and Design • Contribute to the development of strategic work, including operating models and the compliance approach • Conduct analysis and present relevant high quality intelligence products and briefings for decision makers • Complete intelligence assessments on regulatory issues that assist to formulate effective problem solving strategies, policies and programmes • Provide tactical analysis, advice and support including profiles, analysis and sector risk assessment • Apply recognised methodologies in conducting intelligence analysis and risk profiling • Contribute to project initiatives/projects to ensure successful delivery of work products • Undertake other tasks the Department may reasonably require • Undertake appropriate professional development and maintain currency of professional expertise	• Analysis that is intellectually rigorous and operationally sound • Strong evidence-based information included in well written documents • Tasks meet objectives and are delivered on time • Contribution to initiatives / projects to ensure delivery of products • Contribution to the promotion and effective implementation of changes to policy and procedure • Resources used responsibly and sensitive information managed and handled correctly
Analysis and Risk Assessment • Contribute to the effective management of regulatory risk by applying a strategic and systemic approach to scanning and analysing the various sectors that the Group regulates • Undertake quality assurance and peer review of the intelligence and analysis work performed by other members of the unit, and where appropriate, across the broader Regulatory Services Group • Share information with other teams in Regulatory Services and across the Department • Develop analysis of known and emerging compliance risks and opportunities in order to contribute to effective strategy development	• Decision makers have good information to effectively target and prioritise the Group's efforts and resources • Risk is being managed and mitigated • Quality of intelligence and analysis remain consistently high • Effective information flow across teams and the Department

What you will do to contribute	As a result we will see
Stakeholder Engagement - Attend on behalf of the Group/Department at external meetings and forums - Engage and develop partnerships to enhance the building and sharing of intelligence - Establish, build and maintain effective working relationships with key stakeholders, particularly in the wider intelligence community - Collaborate with Regulatory Services staff to ensure there is effective engagement and shared understanding of how to use intelligence systems and develop capability to use them	- The utilisation of positive relationships internally and externally to achieve Regulatory Services outcomes - Your advice is held in high regard within Regulatory Services, DIA and government agencies - Staff has capability to use the intelligence systems and use it to best proficiency
Health and safety (for self) - Work safely and take responsibility for keeping self and colleagues free from harm - Report all incidents and hazards promptly - Know what to do in the event of an emergency - Cooperate in implementing return to work plans	- A safe and healthy workplace for all people using our sites as a place of work - Health and safety guidelines are followed

Who you will work with to get the job done		Advise	Collaborate with	Influence	Inform	Manage/ lead	Deliver to
Internal	Manager Service Design	✓	✓	✓	✓		✓
	Senior Intelligence Analyst	✓	✓	✓	✓		✓
	Directorate staff	✓	✓	✓	✓		
	Operations management	✓	✓	✓	✓		✓
External	Intelligence agencies	✓	✓		✓		
	Intelligence functions in other regulatory agencies	✓	✓	✓	✓		
	Other government agencies	✓	✓	✓	✓		
	Interest groups and service providers	✓	✓	✓	✓		
	Minister of Internal Affairs	✓			✓		

Your delegations	
Human Resource and financial delegations	Level Z
Direct reports	Nil
Statutory delegations	As required

Your success profile for this role	What you will bring specifically
At DIA, we have a Capability Framework to help guide our people towards the behaviours and skills needed to be successful. The core success profile for this role is Specialist. **Keys to Success:** • Problem solving • Critical thinking • Interpersonal savvy • Navigating complexity • Communicating with influence • Technical and specialist learning	**Experience:** • Delivering intelligence analysis at tactical levels, preferably in regulatory environments • Applying risk identification and management principles to an operational or policy environment **Knowledge:** • Knowledge in the application of intelligence tools and methodologies, preferably in a regulatory environment • Knowledge and a sound understanding of regulatory and compliance functions and purpose **Skills:** • Good communications skills - written and oral, able to communicate with credibility and convey complex information to a variety of audiences • Strong interpersonal and stakeholder engagement skills, both internal and external, able to establish and maintain effective relationships • Good understanding of operational processes of government and an understanding of wider political dimensions • High level of critical reasoning skills and a well-developed intuition about appropriate approaches, and risks • Able to maintain confidentiality and engender trust when dealing with sensitive issues **Other requirements:** • University degree or equivalent experience • Ability to obtain and maintain at least a confidential security clearance and may be required to obtain and maintain a higher security clearance on a case-by-case basis. Failure to obtain or maintain the required level of security clearance for this role may result in the appointee not being able to take up this role or, if the appointee has already started working in the role, they may not be able to continue their employment in this role.