



Job description

Haere mai

This job description is your go-to place for all the ins and outs of this role at Internal Affairs

Principal Advisor Regulatory System

Regulatory Services, PRC

As one of Government's larger regulators, Regulatory Services aims to minimise harm and maximise benefits through effective oversight of anti-money laundering and countering financing terrorism, gambling, anti-spam and censorship regulatory systems. We are a responsive riskbased regulator that uses innovation and collaboration to maximise our impact to achieve desired outcomes for New Zealand communities.

The Principal Advisor is providing system thought leadership, analysis and advice to the Director Regulatory System and actively manages national and international relationships to support effective regulatory stewardship and achieve desired outcomes

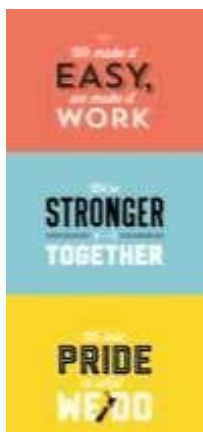
- **Reporting to:** Director Regulatory System (either Gambling or AML)
- **Location:** Wellington
- **Salary range:** Regulatory I

What we do matters – our purpose

Our purpose is to serve and connect people, communities and government to build a safe, prosperous and respected nation.

In other words, it's all about helping to make New Zealand better for New Zealanders.

How we do things around here – our principles



We make it easy, we make it work

- Customer centred
- Make things even better

We're stronger together

- Work as a team
- Value each other

We take pride in what we do

- Make a positive difference
- Strive for excellence



Working effectively with Māori

Te Aka Taiwhenua – our Māori Strategic Framework – enables us to work effectively with Māori. We accept our privileged role and responsibility of holding and protecting the Treaty of Waitangi / Te Tiriti o Waitangi.

What you will do to contribute	As a result we will see
<p>System Leadership</p> <ul style="list-style-type: none"> • Develop a deep and broad understanding of the entire regulatory system, the key players within it, inefficiencies and gaps and identify areas for improvements. • Support the Director achieve the ‘up and out’ system function • Monitor and assess the performance and condition of the regulatory system to identify weakness and opportunities for improvement • Share knowledge and insights of the regulatory system and performance to help grow a strong system understanding and the opportunities for increasing impact on outcomes • Use data to inform and resolve system wide issues • Contribute input into legislative reform and provide advice on the impacts policy and legislative will have on the system and its effectiveness • Conduct scans of legislative proposals in related portfolios to determine potential impact on the system • Review independent assessments of regime and system performance. • Actively contribute to, and support system wide initiatives to address challenges and opportunities – this may include facilitating meetings; providing advice and presentations; and supporting priority inter- stakeholder developments 	<ul style="list-style-type: none"> • Deep understanding of the regulatory system across the Directorate and amongst key players • Stronger network leadership from the Department across the system • Key players within the regulatory system working together to improve outcomes • An emphasis on continuous improvement and innovation across the regulatory system • Policy and legislation reforms reflect a regulatory system perspective • System issues identified and resolved effectively and efficiently • Strong regulatory system performance • Agreed Inter-stakeholder initiatives are advanced and well supported
What you will do to contribute	As a result we will see

<p>Operational Leadership</p> <ul style="list-style-type: none"> Assess what our contribution to the regulatory system is and how well we are working and areas for improvement. Present system findings to the Director and Directorate Managers to help inform innovation, service design and practice Champion a regulatory system approach across Directorate and Regulatory Services Work with colleagues across Regulatory Services to identify common opportunities/challenges across regulatory systems and identify how best to advance these issues Lead projects and project teams to delivery on priority initiatives 	<ul style="list-style-type: none"> Increased impact of Regulatory Services' contribution to system outcomes
<p>Stakeholder and Relationship Management</p> <ul style="list-style-type: none"> Engage willingly and proactively to build effective working relationships with teams in the Directorate, Regulatory Services and more widely across the department Build and utilise relationships and networks with sector stakeholders, nationally and internationally to achieve better system performance and desired outcomes. Champion systems approach with key stakeholders 	<ul style="list-style-type: none"> Relationships and networks are used effectively to advance collaboration and wider system outcomes Stakeholders within the regulatory system understand the value of a broader systems approach to achieve outcomes
<p>Health and safety (for self)</p> <ul style="list-style-type: none"> Work safely and take responsibility for keeping self and colleagues free from harm Report all incidents and hazards promptly Know what to do in the event of an emergency Cooperate in implementing return to work plans 	<ul style="list-style-type: none"> A safe and healthy workplace for all people using our sites as a place of work. Health and safety guidelines are followed

Who you will work with to get the job done		with				lead	
Internal	Director and Directorate Managers	✓	✓	✓	✓		✓
	Staff in the Directorate	✓	✓	✓	✓		
	Principal Advisors in other Regulatory Systems	✓	✓	✓	✓		
External	Other government agencies	✓	✓	✓	✓		
	International agencies and regulators	✓	✓	✓	✓		
	Regulatory system stakeholders	✓	✓	✓	✓		

	Minister's Office					✓		✓	✓		✓
Advise	Collaborate	Influence	Inform	Manage/	Deliver to						

Your delegations	
Human Resources and financial delegations	Level Z
Direct reports	Nil

Your success profile for this role	What you will bring specifically
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At DIA, we have a Capability Framework to help guide our people towards the behaviours and skills needed to be successful. The core success profile for this role is [Specialist](#).

Keys to Success:

- Problem solving
- Critical thinking
- Interpersonal savvy
- Navigating complexity
- Communicating with influence
- Technical and specialist learning

Experience:

- Experience working ‘deep’ in a regulatory system providing thought leadership, guidance and advice at a senior level.
- Proven experience in managing complex relationships with partners and stakeholders to achieve results
- Experience in driving innovation and change with a view to improving outcomes
- Knowledge:**
- Understanding of regulatory stewardship and a regulatory system approach
- Good understanding of regulatory concepts and functions, and how they can adapt to the changing patterns of behaviour, risk and harm that new digital platforms enable
- Understanding of the public sector including the Government’s overall desired outcomes and goals for New Zealand

Skills:

- Strategic capability - the ability to think beyond immediate issues, make the connection between issues and consider long term and broader implications
- Strong analytical and problem solving skills
- Navigating complexity – the ability to navigate a complex operating environment and to achieve positive results
- Excellent communication and interpersonal skills – able to communicate with credibly both within and across organisations /sectors
- Excellent stakeholder and relationship skills
- Proven ability to influence and facilitate significant change in thinking and approach

Other requirements:

- Relevant Tertiary qualification
- Ability to obtain and maintain the appropriate Security Clearance, if required.

Your success profile for this role	What you will bring specifically
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