



Job description

Haere mai

This job description is your go-to place for all the ins and outs of this role at Internal Affairs

Senior Security Consultant

Safety, Security and Risk Team/Information and Safety Group

Ngā Tohu Ratonga | Organisational Capability and Services Branch

The Senior Security Consultant works with DIA Branch's to develop and implement resilient and effective business services and solutions that are aligned with DIA requirements, legislation and government regulations. They champion security by design, provide expert advice and lead the delivery of effective security outcomes across business services, investment and improvement opportunities.

- **Reporting to:** Manager Safety, Security and Risk
- **Location:** Wellington
- **Salary range:** Information Technology J

What we do matters – our purpose

Our purpose is to serve and connect people, communities and government to build a safe, prosperous and respected nation.

In other words, it's all about helping to make New Zealand better for New Zealanders.

How we do things around here – our principles



We make it easy, we make it work

- Customer centred
- Make things even better

We're stronger together

- Work as a team
- Value each other

We take pride in what we do

- Make a positive difference
- Strive for excellence

Working effectively with Māori

Te Aka Taiwhenua – our Māori Strategic Framework – enables us to work effectively with Māori. We accept our privileged role and responsibility of holding and protecting the Treaty of Waitangi / Te Tiriti o Waitangi.



Te Tari Taiwhenua
Internal Affairs

What you will do to contribute	As a result we will see
<p>DIA Capability and maturity uplift</p> <ul style="list-style-type: none"> • Develop a strong understanding of each DIA branch business model, including business drivers, strategies, outcomes and strategic partner relationships • Contribute to branch planning, development of business cases, strategies and roadmaps to uplift security and safety capability and improve delivery of DIA services. • Provide strategic advice on all matters pertaining to security and safety management to key business stakeholders and technology partners • Serve as a primary point of contact to facilitate the initiation and development of branch initiatives and investments, providing security planning advice to the business, architects and technology partners • Manage and oversee the delivery of appropriate and effective security outcomes and advice across these investments, at program and individual project level • Contribute security domain expertise to the development of enterprise, domain and solution strategies and architectures 	<ul style="list-style-type: none"> • Alignment of branch outcomes with security and safety strategies is achieved • Measures for security and safety across business services are known and understood • Positive and co-operative working relationships are built and sustained at all levels with stakeholders. • DIA increases its maturity levels and sees a demonstrable increase in capability across DIA • Strategies are aligned to business needs and drive innovation and improvements by identifying investment opportunities and realising benefits • System of government is strengthened
<p>Innovation and continuous improvement</p> <ul style="list-style-type: none"> • Track developments and changes to business services and threat models, to ensure that these are understood by stakeholders and opportunities or risks addressed through effective planning • Keep abreast of emerging security and safety trends across your selected portfolio or domain and provide strategic advice to senior stakeholders • Contribute to the development of effective Security, Safety and Risk policy and guidelines that align with government requirements • Actively contribute to the Information and Safety Group strategy, planning and improvement activities. 	<ul style="list-style-type: none"> • Security strategies and architectures align with business strategies and architectures and drive continuous improvement to DIA Services • Currency with changing industry practices is maintained and the business is able to access innovative and new ways of thinking

What you will do to contribute	As a result we will see
<p>Practice Development</p> <ul style="list-style-type: none"> Provide leadership across selected portfolio or domain specialisation to ensure that improvements are made to the practices and methodologies supporting DIA Security and Safety capabilities. Proactively seek feedback and share lessons learned to inform improvements to the practices and methodologies supporting Security and Safety capabilities. 	<ul style="list-style-type: none"> Currency with changing industry practices is maintained and the business is able to access innovative and new ways of thinking
<p>Stakeholder and Relationship Management</p> <ul style="list-style-type: none"> Develop and maintain productive and collaborative relationships with key stakeholders, within DIA, Government and ICT Partners to support achievement of our team and DIA outcomes. Proactively work to promote an agile and responsive culture within the practice and to position the team as trusted advisors to the business. 	<ul style="list-style-type: none"> Positive relationships and effective communications are maintained with key stakeholders and position DIA to achieve business outcomes.
<p>Health and safety (for self)</p> <ul style="list-style-type: none"> Work safely and take responsibility for keeping self and colleagues free from harm Report all incidents and hazards promptly Know what to do in the event of an emergency Cooperate in implementing return to work plans 	<ul style="list-style-type: none"> A safe and healthy workplace for all people using our sites as a place of work. Health and safety guidelines are followed

Who you will work with to get the job done		Advise	Collaborate with	Influence	Inform	Manage/lead	Deliver to
Internal	Branch Leadership Teams	✓		✓	✓		✓
	I&S Leadership Team	✓	✓	✓	✓		✓
	DCEs, GMs and managers	✓	✓	✓	✓		✓
	Programme and project managers	✓	✓	✓	✓		✓
	Manager Safety, Security and Risk	✓	✓	✓	✓		
	Technology managers and staff	✓	✓	✓	✓		✓
	I&S Group team members	✓	✓	✓	✓	✓	✓
	Safety, Security & Risk team members	✓	✓	✓	✓	✓	✓
External	Vendor, Service Providers and Partners	✓	✓	✓	✓	✓	✓
	Communities of Practice / Professional bodies	✓	✓	✓	✓		✓
	Governance and advisory groups	✓	✓	✓	✓		✓

Your delegations	
Human Resources and financial delegations	Level Z
Direct reports	None

Your success profile for this role	What you will bring specifically
<p>At DIA, we have a Capability Framework to help guide our people towards the behaviours and skills needed to be successful. The core success profile for this role is Specialist.</p> <p>Keys to Success:</p> <ul style="list-style-type: none"> • Problem solving • Critical thinking • Interpersonal savvy • Navigating complexity • Communicating with influence • Technical and specialist learning 	<p>Experience:</p> <ul style="list-style-type: none"> • Experience with planning, directing and managing implementation for large programmes, from contract to final operation and transition to “business-as-usual”. • Strong security consulting track record of successfully engaging with senior level management, business owners and executives • Demonstrated capability across a specific or a number of security domains (for example: Architecture, Assurance, Cyber, Information or Physical Security) • Demonstrated capability to deliver high quality strategic business and technology planning artefacts that seamlessly integrate business demand and IT supply. • A proven track record in managing the delivery of business solutions in a service orientated organisation and a demonstrable commitment to excellent customer service • <p>Knowledge:</p> <ul style="list-style-type: none"> • Comprehensive understanding of strategic and business planning aligned to security outcomes and the implementation of technology to accomplish business change • Knowledge of business re-engineering principles and processes • A broad knowledge across a range of security and safety domains or specific deep domain expertise, including practical application of security and safety in support of business outcomes <p>Skills:</p> <ul style="list-style-type: none"> • Expertise in bringing people with opposing views together, and steering

Your success profile for this role	What you will bring specifically
	<p>debates towards pragmatic solutions and a win: win outcome, applied at the most senior levels of the organisation</p> <ul style="list-style-type: none">• Ability to quickly acquire a deep understanding of the nuances of the business, to time engagement right, influence thinking and communicate complex and technical concepts to different audiences.• A flexible approach and responsiveness to new ideas and activities, demonstrated by willingness to take on new challenges, roles and responsibilities.• Strong analytically, particularly the ability to think about and apply solutions to meet DIA's business outcomes and strategies.• Ability to apply abstract concepts in innovative ways to solve business and technology problems. <p>Other requirements:</p> <ul style="list-style-type: none">• The ability to obtain and maintain a CONFIDENTIAL security clearance• Industry recognised qualifications and certifications