Principal Advisor

Digital Identity Transition Programme, Service and System Transformation

The Digital Identity Transition Programme was established to develop a new approach to Digital Identity. The Programme is working in collaboration with the public and private sector to create a coherent digital identity ecosystem. The Principal Advisor will work across the Programme work streams to provide consistent vision and expert input. The work streams are:

- Design & Architecture – Leading architecture related delivery and driving the proof of concept use
- Policy, Standards & Regulation – Leading policy related delivery and the developing standards, rules and processes of the ecosystem
- Stakeholder Engagement & Change and Transition – Leading transition planning for the future state and driving engagement with a range of stakeholders

- **Reporting to**: Stakeholder Engagement Lead or Policy, Standards and Regulation Lead
- **Location:** Wellington
- **Salary range**: Policy J

What we do matters – our purpose

Our purpose is to serve and connect people, communities and government to build a safe, prosperous and respected nation. In other words, it's all about helping to make New Zealand better for New Zealanders.

How we do things around here – our principles
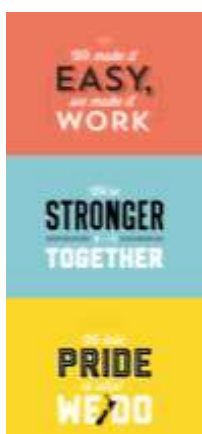
We make it easy, we make it work
- Customer centred
- Make things even better

We're stronger together
- Work as a team
- Value each other

We take pride in what we do
- Make a positive difference
- Strive for excellence

Working effectively with Māori

Te Aka Taiwhenua – our Māori Strategic Framework – enables us to work effectively with Māori. We accept our privileged role and responsibility of holding and protecting the Treaty of Waitangi / Te Tiriti o Waitangi.

INTERNAL AFFAIRS
Te Tari Taiwhenua

What you will do to contribute	As a result we will see
Support Programme Leads • Support the work stream leads in developing innovative strategies and building the capability of the Digital Identity Transition Programme to achieve its outcomes • Assist in ecosystem design activities to enable the Digital Identity Transition Programme to maximise its capability and capacity to deliver against its strategic objectives and stakeholder expectations	• The Principal Advisor contributing intellectual leadership and championing their vision and strategic objectives • A coherent and integrated approach to stakeholder engagement and ecosystem design
Policy, Standards and Regulation • Provide trusted advice and recommendations to the Digital Identity Transition Programme about opportunities and priorities • Apply specialist knowledge of policy, regulatory and legislative implications to setting the ecosystem strategy • Provide guidance on policy approaches • Support the co-design, engagement and consultation process of policy relates outputs	• A co-developed regulation framework setting the rules and regulations of the ecosystem • A comprehensive map of policy which impacts digital identity and privacy of information
Design and Architecture • Support citizen-centric delivery of proof of concepts	• Proof of concepts with a focus on citizens needs
Stakeholder Engagement • Drive proactive engagement with a wide range of stakeholders including the public and private sector • Proactively identify, establish and build networks across all of government and private sector organisations • Leverage networks and maintain effective working relationships with key stakeholders across government and the private sector in order to obtain support and commitment to market approach to service delivery	• Effective networks are established across all of government and private sector organisations • Relationships are leveraged to remove barriers and to enable agencies and teams to work together to successfully design and deliver the public service ecosystem.
Health and safety (for self and team) • Take responsibility for keeping self and team free from harm • Ensure staff are informed of Health and Safety requirements in the workplace and are equipped to carry out their work safely	• All requirements of DIA's Health and Safety policy and procedures are met.

Who you will work with to get the job done		Advise	Collaborate with	Influence	Inform	Manage/ lead	Deliver to
Internal	Director Digital Identity Transition	✓	✓		✓		✓
	Programme work stream leads	✓	✓	✓	✓		✓
	Programme Team	✓	✓	✓	✓		✓

Who you will work with to get the job done		Advise	Collaborate with	Influence	Inform	Manage/lead	Deliver to
	SST Teams	✓	✓		✓		
External	Corporate Centre Agencies	✓	✓	✓	✓		✓
	Public sector agencies	✓	✓	✓	✓		✓
	ICT Governance and Leadership Groups	✓		✓	✓		
	Private sector organisations		✓	✓	✓		✓

Your delegations as a manager	
Human Resources delegations	z
Financial delegations	z
Direct reports	None

Your success profile for this role

At DIA, we have a Capability Framework to help guide our people towards the behaviours and skills needed to be successful. The core success profile for this role is Specialist.

Keys to Success:
- Problem solving
- Critical thinking
- Interpersonal savvy
- Navigating complexity
- Communicating with influence
- Technical and specialist learning

What you will bring specifically

Experience:
- A proven track record in providing strategic and thought leadership in ecosystem design
- Extensive experience in collaborating with diverse and complex stakeholders at senior levels across multiple organisations
- Proven experience in programme, project management and governance and delivering an end to end product
- Proven experience in providing strategic leadership and trusted advice and identifying emergent opportunities and challenges

Knowledge:
- An in-depth understanding of commissioning, digital service delivery and funding models in the public sector, with experience in applying these in complex environments with competing stakeholder demands
- Strong understanding of programme and project management methodologies and practices
- Comprehensive knowledge and understanding of government operations, business and financial planning processes
- Strong understanding of the policy, regulatory and legislative environment

Your success profile for this role	What you will bring specifically
	Skills:
	• Problem-solving skills and a level to work through issues of considerable complexity, using high-level conceptual thinking skills and in-depth analysis
	• Excellent relationship management, negotiation, facilitation and influencing skills, which can be applied at Ministerial and the all of government level, and with external stakeholders
	• Proven ability to lead cross-functional teams without formal authority
	• Ability to operate in a fast-paced environment that requires excellent time-management and the ability to multi-task and prioritize effectively
	• Proven ability to influence and facilitate significant change in thinking and approach
	Other requirements:
	• Degree-level qualification in an area relevant to market design